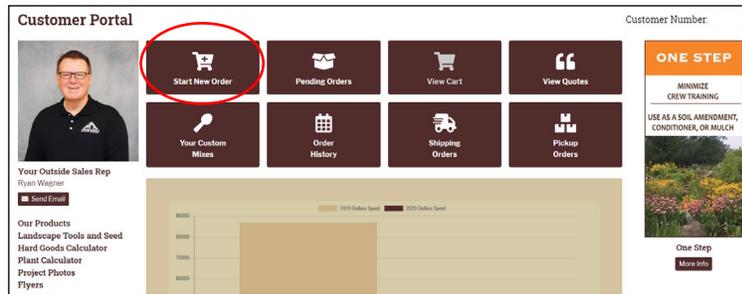


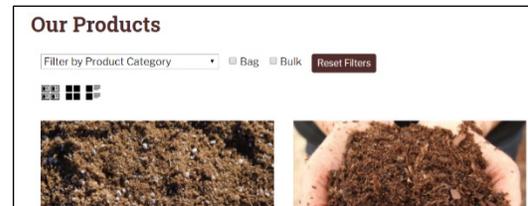
Midwest Trading

How to Place an Order Online

1. **Customer Portal:** Select “Start New Order” from your Customer Portal at the top left-hand portion of the page after logging into your account on the website.
 - a. This customer portal is your home base and essentially an “MT toolbox”. It shows the status of pending orders, sales history, how much before reaching the next EVD threshold, and more!



2. **Our Products:** This will redirect to a new screen with the list of all the items you can order online.



3. **Delivery Only:** Online ordering is currently available for delivery only
 - a. Product order minimums for online orders:
 - i. Bulk product is sold by the Truckload. Totes/60 CF Bags - Stocked Items 2 totes, Custom Mixes 6 totes.
 - ii. Bagged Product - Stocked Items 2 pallets, Custom Mixes 6 pallets.

4. **Placing Items in the Cart:** You can add the quantity in the white box & select “Add”.

All Purpose Potting Soil

New and Improved, now with Controlled Release Fertilizer! Ideal for all size containers and hanging baskets, may also be used as a soil amendment. Offers a superb balance of drainage and water retention.

Ingredients: 3/8" Southern Pine Bark Fines, 1/2" Southern Pine Bark Fines, Canadian Sphagnum Peat Moss, Coconut Coir, Controlled Release Fertilizer lasts all season, Dolomitic & Calcitic Lime, Wetting Agent

Ideal Uses: 4"-6" Annuals & Vegetables, 1-5 Gallon Perennials, Vegetables & Shrubs, >5 Gallon Nursery & Tree, Mums & Containers >12"

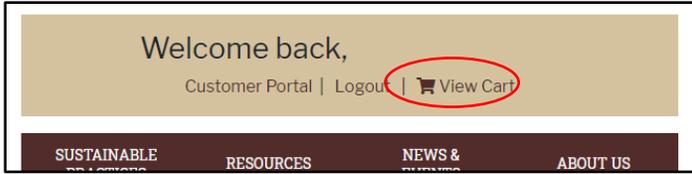
Size	SKU	Unit Price	Your Price	QTY	Approx Volume
Truckload (Approx. 65 yards per truck) [Ⓢ]	3391	\$5,460.00	\$4,531.80	1 <input type="button" value="ADD"/>	65CY
Pallet (45 1.5CF bags per pallet)	3389	\$317.25	\$263.32	<input type="text" value=""/> <input type="button" value="ADD"/>	2.5CY
Pallet (1 2.0CY tote per pallet)	3390	\$221.00	\$183.43	<input type="text" value=""/> <input type="button" value="ADD"/>	2.0CY

- a. A drop down will appear in the right-hand corner of your screen to show you that the item was placed in your shopping cart.

The screenshot shows the website interface for Midwest Trading. At the top right, a dropdown menu titled "Most Recently Added" is open, displaying the "All Purpose Potting Soil" item with its quantity (1), size (3391), and price (\$4,531.80). Below the dropdown, there are "Edit" and "Remove" buttons, and a link to "Click here to view all 1 items in your cart". The main product page for "All Purpose Potting Soil" is visible, including its description, ingredients, and ideal uses. A table at the bottom of the product page shows the "Truckload" option with a quantity of 1 and an "ADD" button. The shopping cart summary at the bottom right shows a subtotal of \$4,531.80 and "View Cart" and "Checkout" buttons.

5. **Check Out:** The checkout button is located in 2 places.
 - a. In the drop down in the right-hand corner, or
 - b. Under your name at the top of the screen and select View Cart

This is a close-up view of the shopping cart dropdown menu. It shows the "All Purpose Potting Soil" item with a quantity of 1, size 3391, and price \$4,531.80. Below the item information, there are "Edit" and "Remove" buttons. At the bottom of the dropdown, there is a link to "Click here to view all 1 items in your cart", a subtotal of \$4,531.80, and "View Cart" and "Checkout" buttons.



6. **View Cart:**

- a. Chose the **exact** delivery date for truckloads and choose the **delivery week** for pallet items.
- b. Add the shipping information & PO Number
- c. Only one shipping address is permitted per order.
- d. Shipping costs will be determined once the order is received.
- e. Our sales team will be in contact via email with the exact cost once your order is received.

[View Cart](#) | [Review Order](#) | [Order Completion](#)

Store: View Cart

Billing Information

* PO Number / Customer Reference

THE GROWING PLACE
25W471 PLANK RD
NAPERVILLE, IL 60563
6303554000
rich@growingplace.com

Promo Code **APPLY**

Shipping Information

Select from these saved locations

Update

* First Name * Last Name * Company

* Address Address Line 2 * Phone Number

* City * State * Zip

Product Name & Size	SKU	Price	Your Price	QTY	Approx Volume	Date Wanted	Total Price
LDSCP PRO ALL PURPOSE POTTING SOIL WITH FERT 2020 Truckload (Approx. 65 yards per truck)	3391	\$5,460.00	\$4,531.80	1	65.0CY	Bulk: Choose your exact delivery date <input type="text"/>	\$4,531.80
CM66, 1.5CF, 2020 Pallet (45 1.5CF bags per pallet)	2447	\$317.25	\$263.32	2	2.5CY	Bagged: Choose your delivery week <input type="text"/>	\$263.32
Subtotal:							\$4,795.12
Shipping:							TBD
Do you have equipment to unload?							<input checked="" type="radio"/> Yes <input type="radio"/> No
Total							\$4,795.12

i.

7. **Review Order:** From review order you have the ability to add shipping instructions. Once ready click Place Order.

a. If any changes need to be made, select View Cart

Store: Confirm Your Order

Billing Information

THE GROWING PLACE
25W471 PLANK RD
NAPERVILLE, IL 60563
6303554000
rich@growingplace.com

PO Number / Customer Reference
582

Shipping Information

Midwest Groundcovers
6N800 II Route 25
Saint Charles, IL 60174
8477421790
rich@growingplace.com

Shipping Instructions

Special Instructions - 30 character limit

Product Name & Size	SKU	Price	Your Price	QTY	Approx Volume	Date Wanted	Total Price
LDSCP PRO ALL PURPOSE POTTING SOIL WITH FERT 2020 Truckload (Approx. 65 yards per truck)	3391	\$5,460.00	\$4,531.80	1	65.0CY	03/30/2020	\$4,531.80
CM66, 1.5CF, 2020 Pallet (45 1.5CF bags per pallet)	2447	\$317.25	\$263.32	2	5.0CY	04/13/2020	\$526.63

Subtotal: \$5,058.44

Terms: 2% 10, NET 30

Shipping: TBD

Do you have equipment to unload? Yes No

Total: \$5,058.44

[Place Order](#)

8. **Order Completion:** If any changes need to be made, please contact a sales rep for further help.

- a. Click "Print Receipt" to keep for your records
- b. To start a new order, click 'Start New Order'.

Order #03252020-411919 [Print Receipt](#)

Billing Information:

THE GROWING PLACE
JERILYN
25W471 PLANK RD
NAPERVILLE, IL 60563

PO Number: 582

Shipping Information:

Midwest Groundcovers
Maggie Balistreri
6N800 II Route 25
Saint Charles, IL 60174

Order Status:
Processing

Product Name	Size	Price	Your Price	QTY	Date Wanted	Total Price
All Purpose Potting Soil Truckload (Approx. 65 yards per truck)	3391	\$5,460.00	\$4,531.80	1	03/30/2020	\$4,531.80
CM66 (Grower's Mix with Perlite) Pallet (45 1.5CF bags per pallet)	2447	\$317.25	\$263.32	2	04/13/2020	\$526.64

Subtotal: \$5,058.44

Terms: 2% 10, NET 30

Shipping: TBD

Tax: \$0.00

Total: \$5,058.44

[Start New Order](#)